

ANNUAL GENERAL MEETING • SEPTEMBER 23, 2014



**2013**  
*Annual Report*



# A Message from the President



Mike Gosselin

**W**elcome to the EOCB's first electronic AGM (E-AGM). Using this form of media allows Certified Operators throughout the Province to take part in this AGM. Thank you for attending!

The EOCB has hired a new Executive Director, Ashifa Dhanani. Ashifa has been in the leadership role for the organization over the past 6 months. Ashifa brings a wealth of experience dealing with strategic alignment, change management, and customer relations. These skills have enabled Ashifa to excel during these first months, leading the Organization and the EOCB's

top notch staff.

During this past year the EOCB Board and Staff have continued its' drive towards bringing further stability and financial viability to the organization. These two items will continue to be the cornerstones of our focus as we move through the upcoming year.

Outreach programs and initiatives have continued. Further engagement of EOCB Membership will continue and grow, so don't be surprised if you receive a request to take part or provide feedback to your organization. Together; Membership, Board, and Staff will continue to keep

BC and Yukon Certified Operators at the leading edge of our Industry.

Lastly, the EOCB is on the verge of launching beta testing for online examinations. This will be a great step forward for all Operators, allowing them access to times, locations, and instant results for examinations. I would like to thank the EOCB staff for moving this forward and to the Educational Institutions that have taken this leap with us.

Thank you for all of your support throughout the past year, the upcoming year will prove to be an evolving and exciting time for our organization!

## Executive Director's Message



Ashifa Dhanani

**T**hank you all for the warm welcome. I have had an opportunity to connect with many of you by phone and email as well as in person at the BCWWA conference and the community visits as part of the Classification Project. I am really looking forward to meeting more of you and learning about your experience with EOCB to date and especially focusing in on your ideas for the future.

My professional background has been in the skilled trades and post-secondary education. I started my career in the Registrar's Office at BCIT and was fortunate to move to Douglas College as Associate Registrar. For the past 7 years, I led a team of 25 staff with the Industry Training Authority as Director of Customer Service. I am passionate about education and training and providing opportunities for people to reach their career goals and personal potential by providing access to information, support and new opportunities.

I was drawn to this amazing opportunity with EOCB as there is a great potential for raising the profile of Operators and working collaboratively with the provincial and municipal governments to recognize your crucial role and support your training and advancement.

I am looking forward to the coming year and I will provide regular updates on our direction and progress. Please feel free to contact me directly to share your thoughts.

## In Recognition: Bill Hyslop

**BILL HYSLOP** was passionately involved with the EOCB for 27 years, both as a Board Director and then as Executive Director and has made exceptional contributions on the provincial and national levels as well as within the international ABC community. He has also served as a member of the program advisory committees for the Malaspina College Water & Wastewater Operators Program, the Kwantlen College Environmental Protection Technology Program, and the BCIT



Environmental Engineering Technology Program. During this time, he maintained industry related contacts throughout Canada and the United States. He worked tirelessly on behalf of the Board to facilitate progress of the Board's objectives.

Bill and Judi's support in the early days of the annual "Water for People" fundraising efforts resulted in the large amounts of willing participants contributing staggering amounts of money to what has become a highly

respected agency providing much needed potable water in developing countries. To this day, both Bill and Judi maintain their valued contribution of time and effort to the good work of the organization.

The EOCB would like to recognize Bill's substantial contribution to the water and wastewater industry in BC and we wish the best of luck and continued adventure in his retirement.

# Treasurer's Report



Brian Thorburn

Although we spend considerable time putting together a budget for the upcoming year, numerous unexpected circumstances can occur, which will cause a deviance in our final numbers for the year. Items such as grants, unexpected expenses, changes in the Canadian dollar, and other variables can cause changes to occur during the year, although we try to follow our budget on all items that we have control over.

Some changes in the budget between 2013 and 2014 include an increase in scholarships and gifts. This includes a \$5,000 contribution annually to the winner of the Top Ops Competition to attend a Top Ops Competition at AWWA ACE or WEFTEC in the USA.

The EOCP is looking financially stable in 2013 due to various grants from the provincial government and investing money in low risk investments through GIC's. The EOCP will be looking at

alternatives for low risk investments to ensure we continue to be financially stable while continuing to offer the best possible services to our members, the EOCP Operators.

We hired an accounting firm in 2012 to provide us with a financial review of how EOCP operates financially. We continued to utilize this service and have performed an audit for the year 2013 to help us improve on our overall operation.

## Statement of Revenues & Expenditures

Year Ended  
December 31, 2013

### Revenues

ASSETS	2013
<b>Current</b>	
Cash	\$ 452,752
Term deposits	203,647
Accounts receivable	43,700
Interest receivable	650
Prepaid expenses	1,807
	<b>\$702,556</b>
<b>LIABILITIES AND NET ASSETS</b>	
<b>Current</b>	
Accounts payable	\$ 26,576
Due to government agencies	3,592
Wages payable	—
Deferred income	301,999
	<b>\$ 332,167</b>
<b>NET ASSETS</b>	
Net assets	\$ 370,389
	<b>\$702,556</b>

### Expenditures

RECEIPTS	2013
Member dues	\$243,008
Services	217,862
Investment income, Grants, dividends and other	153,146
	<b>\$ 614,016</b>
<b>EXPENSES</b>	
Salaries and wages	\$215,043
Personnel costs	24,482
Professional growth	613
Professional services	176,522
Conference expenses	877
Meetings and travel	76,644
Printing	1,972
Rent, utilities and repair	50,801
Office and computer supplies	32,795
Mailing	4,042
Miscellaneous expenses	60
	<b>\$583,851</b>
<b>EXCESS OF RECEIPTS OVER EXPENSES</b>	
	<b>\$ 30,165</b>
Unrestricted Net Assets (Deficit)- beginning	\$ 349,965
Excess of receipts over expenses	30,165
Prior period adjustments	(9,741)
<b>UNRESTRICTED NET ASSETS - END OF YEAR</b>	
	<b>\$370,389</b>

## STATISTICS FROM SEPTEMBER 2013 - AUGUST 2014

### EXAMS

**1,156 Operators** wrote certification exams in 133 exam sessions. These sessions were held in 33 different towns and cities.

### CEUs

**2,436 Operators** submitted CEUs in this time period. There were 7,401 CEU submissions. The overall total number of CEU's earned during this period was 14,754. This means that Operators spent 147,540 hours taking classes!

### FACILITIES

**133 Facilities** were added or upgraded during this time period.

## FACILITY CLASSIFICATION TO SEPTEMBER 5, 2014

Classification	IV	III	II	I	Total
WD	33	51	172	161	<b>417</b>
WT	18	33	72	11	<b>134</b>
WWC	16	18	68	96	<b>198</b>
WWT	24	32	101	103	<b>260</b>
IWWT	2	1	4	0	<b>7</b>
SWS					<b>841</b>
SWWS					<b>198</b>
<b>Total</b>					<b>2,055</b>

## OPERATOR CERTIFICATION TO SEPTEMBER 5, 2014

Classification	IV	III	II	MUII	I	MUI	OIT	Total
WD	64	182	766	5	800	11	63	<b>1,891</b>
WT	32	55	144	1	180	5	54	<b>471</b>
WWC	7	64	433	4	625	12	39	<b>1,184</b>
WWT	94	127	236	5	264	10	62	<b>798</b>
IWWT		3	13		18			<b>34</b>
<b>Totals</b>	<b>197</b>	<b>431</b>	<b>1,592</b>	<b>15</b>	<b>1,887</b>	<b>38</b>	<b>218</b>	<b>4,378</b>
BWD								<b>43</b>
SWS								<b>717</b>
SWWS								<b>236</b>
<b>Total</b>								<b>5,374</b>

### Front cover photo:

Back: Heather Wallace (EOCP), Bob Smith (Operations Manager, District of Squamish), Stephanie Hall (EOCP)  
 Front: Kim Eames (EOCP), Stacy Bell (Chief WWTP Operator, District of Squamish)